

TOWN OF KINGSTREE

401 N. Longstreet Street
Kingstree, SC 29556

Employment Application

APPLICANT INFORMATION

Last Name _____ First _____ M.I. _____ Date _____

Street Address _____ Apartment/Unit # _____

City _____ State _____ ZIP _____

Phone _____ E-mail Address _____

Date Available _____ Desired Salary _____

Position Applied for _____

Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO

Have you ever worked for this company? YES NO If so, when? _____

Have you ever been convicted of a felony? YES NO If yes, explain _____

EDUCATION

High School _____ Address _____

From _____ TO _____ Did you graduate? YES NO Degree _____

College _____ Address _____

From _____ TO _____ Did you graduate? YES NO Degree _____

Other _____ Address _____

From _____ To _____ Did you graduate? YES NO Degree _____

REFERENCES

Please list three professional references

Full Name _____ Relationship _____

Company _____ Phone () _____

Address _____

Full Name _____ Relationship _____

Company _____ Phone () _____

Address _____

Full Name _____ Relationship _____

Company _____ Phone () _____

Address _____

PREVIOUS EMPLOYMENT

Company _____ Phone () _____

Address _____ Supervisor _____

Job Title _____ Starting Salary \$ _____ Ending Salary \$ _____

Responsibilities _____

From _____ TO _____ Reason for Leaving _____

May we contact your previous supervisor for a reference? YES NO

Company _____ Phone () _____

Address _____ Supervisor _____

Job Title _____ Starting Salary \$ _____ Ending Salary \$ _____

Responsibilities _____

From _____ TO _____ Reason for Leaving _____

May we contact your previous supervisor for a reference? YES NO

Company _____ Phone () _____

Address _____ Supervisor _____

Job Title _____ Starting Salary \$ _____ Ending Salary \$ _____

Responsibilities _____

From _____ TO _____ Reason for Leaving _____

May we contact your previous supervisor for a reference? YES NO

MILITARY SERVICE

Branch _____

From _____ TO _____

Rank at Discharge _____

Type of Discharge _____

If other than honorable, explain _____

DRIVER'S LICENSE

South Carolina Driver's License Number _____

Have you ever had a driver's license in another state? _____
State

_____ License Number

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature _____

Date _____